

Bognor Regis Archery Club



CONSTITUTION

As mended at the Annual General Meeting
On 17th February 2010.

CONSTITUTION

GENERAL

1. The Club shall be called the Bognor Regis Archery Club incorporating the Bognor Regis Junior Archery Club, hereinafter referred to as the Club.
2. The funds and property of the Club shall be vested in the Chairman, Secretary and Treasurer for the time being.
3. The objects of the Club shall be the promotion and encouragement of Archery
4. All moneys and sums received on behalf of the Club shall remain the property of the Club and there will be no distribution of such funds amongst the members. except as directed under clause 9.
5. The shooting regulations, as prescribed in GNAS Rules of Shooting, with the exception of crossbows. shall be accepted as governing the relevant branches of the Sport of Archery practised by the Club and its members.

This Club is committed to a safe environment. As well as adhering to all of the safety rules and guidelines within the Grand National Archery Society Rules of Shooting we have also adopted the GNAS "Safeguarding children, young people and Vulnerable Adults Policy". A copy of this policy is held by the Club Secretary and Child Protection Officer.

The Club is committed to protecting all its members from bullying, harassment or discrimination. Bullying, harassment or discrimination of any form shall not be tolerated and may be just cause for disciplinary action.

6. The postal address of the Club shall be that of the Secretary for the time being.
7. The Constitution of the Club shall not be altered or amended except at the Annual General Meeting or at an Extraordinary General Meeting of the Club. Members wishing to move a proposition designed to alter or amend the Constitution shall submit such proposition to the Secretary twenty-eight days before the General Meeting at which such proposition is to be considered. Notice of such proposition which it is intended to move shall be sent to all members entitled to receive notice of such meeting.
8. The Club shall be affiliated to the Sussex County Archery Association. The Southern Counties Archery Society and the Grand National Archery Society.
9. In the event of dissolution of the Club the assets shall be disposed of as directed by the General Meeting approving the dissolution.
10. All days are Club Target Days.

11. Courses of instruction may be organized by the Committee which shall be run under the supervision of a GNAS qualified Coach or Instructor. A fee for such a course shall be levied as approved by the Club Committee.

MANAGEMENT

12. The Management of the Club`s affairs shall be entrusted to the Club Committee, which is elected at a General Meeting
13. The Club Committee shall consist of:
President (if elected)
Chairman
Secretary
Treasurer
Equipment Officer
Records Officer
Match Secretary
Publicity Officer
Social Secretary
Junior Co-ordinator
Child Protection Officer
Ordinary Member
14. The Committee may from time to time co-opt two additional members should the need arise.
15. A President may be elected at a General Meeting if the meeting so decides, He or she shall hold office for five years. A President may be re-elected for a further term if the meeting so decides,
16. The remaining officers shall hold office for two years. each half of the Committee retiring every other year. after which time they may be re-elected at an Annual General Meeting.
17. The Club Committee shall. at its first meeting after election, elect a Chairman.
18. At meetings of the Club Committee, the Chairman. if necessary. is entitled to an additional deciding vote.
19. No member shall hold the position of Chairman for more than three successive years.
20. The Club Committee may appoint sub committees and may delegate to such sub committees. powers within defined limits.
21. In the case of an emergency the Chairman, the Secretary and the Treasurer shall, together, have full powers to act.

22. A Bank Account shall be maintained in the name of the Club, all cheques and orders withdrawing money from the account shall be signed by any two of the Club Chairman, Secretary or Treasurer.

MEMBERSHIP

23. There shall be four classes of members: -

- A. Honorary
- B. Senior
- C. Junior
- D. Social

Honorary Members:

Persons whom the Club Wish to honour for their services to the Club.

Senior Members:

All persons over the age of 18 who shall have submitted application forms may, at the discretion of the Committee, be elected Senior members of the Club.

Junior Members:

Those persons who are under 18 who shall have submitted application forms may be elected Junior members of the Club by the Committee provided that a parent of each Junior member is either a Senior member of the Club or a Social Member of the Club,

Social Members:

Persons who do not shoot may apply for membership and be elected Social members by the Committee.

24. Junior members may only shoot on the club ground under the supervision of two Senior members, whose duty it is to see that the accepted rules of conduct are observed, both on and off the shooting line,
25. All members shall accept the jurisdiction of the Club and shall conform to such conditions. shooting rules and regulations as may be determined and published from time to time,
26. The Committee shall have the right to take disciplinary action as may be deemed desirable in cases of conduct detrimental to archery in the Club. All reasonable opportunity of a hearing shall be given to a member charged with an infringement of the conditions of membership and the Committee shall not be required to give any reason for its decision to any member other than the one concerned, The decision of the Committee on any disciplinary matter shall be final.

All new members shall be proposed and seconded by Club members and such applications shall be considered by the Club Committee who may approve the election of the applicant by a simple majority, If an applicant is rejected by the Committee any subscription already paid by the applicant for the current year shall be refunded.

SUBSCRIPTIONS

27. Subscriptions shall be payable annually and shall be due immediately following the A.G.M. at which the subscriptions for the year are fixed.
28. Subscriptions shall be determined by members at a General Meeting.
 - a) To the subscription for club purposes shall be added the sums required to cover GNAS, SCAS and SCAA affiliation fees,
 - b) If, however, a member is affiliated to GNAS, SCAS or SCAA through another Club, or is an individual member of GNAS, those fees which have already been paid elsewhere are not to be added to the Club Subscription.
29. No subscription shall be due from an Honorary member.
30. A member who has not paid his or her subscription by 1st June in any one year shall cease to be a member of the Club. Unless the Club Committee considers there are extenuating circumstances.

GENERAL MEETINGS

31. The Annual General Meeting shall be held in January or February each year.
32. The Club shall cause to be prepared and shall present at the Annual General Meeting a Balance Sheet showing the financial position of the Club on 31st December of the preceding year, together with an Income and Expenditure Fund Flow Account for the twelve months ending on that day.
33. A copy of the Balance Sheet and Income and Expenditure Fund Flow Account, duly certified by the Auditor, shall be available at the Annual General Meeting and shall be available on request, for any member not present at that meeting, for three months after the date of such meeting.
34. An Extraordinary General Meeting may be called, either by the Club Committee or at the request of not less than five club members by notice in writing to the Secretary, stating the reason for requesting such a meeting.
35. At any General Meeting eight members shall form a quorum.
36. Not less than twenty-one, nor more than forty-two, clear days' notice of a General Meeting, together with an agenda, shall be sent to each club member.
37. Any member wishing to propose a motion at an Annual General Meeting shall give the Secretary at least 14 days' notice in writing, there will always be an item on the Agenda headed Any Other Business.

38. Each Senior and Junior member shall be entitled to one vote at a General Meeting.
39. Other classes of member may attend a General Meeting. but they may not vote.
40. An Auditor shall be appointed annually by members in General Meeting.

Amended AGM 17th February 2010